

**OFFICE OF THE AGRICULTURE AND COOPERATIVES DEPARTMENT,
GOVERNMENT OF BALOCHISTAN, QUETTA
NOTICE INVITING TENDER**

1. The Agriculture & Cooperatives Department, Government of Balochistan has invited sealed tender based under Balochistan Procurement Rules 2015, from interested contractors/firms for listed below:-

S. #	Name of Stationery Items	Required Specifications	Estimated Cost in Pak Rs.	Earnest Money	Tender Fee (in shape of green challan form deposited in Govt. Treasury)	Time Limit
			638,500/-	02%	1000/-	07-02-2018
1	Computer Paper A4 Size 100 Gm	length 210 X 297 cm 500 sheet				
2	Computer Paper A4 Size 80 Gm	length 210 X 297 cm 500 sheet				
3	Computer Paper Legal Size 80 Gm	216X330 cm, 500 sheet				
4	USB	16 G.B				
5	HP LaserJet	83-A				
6	HP LaserJet	1102				
7	File Tag	Best quality				
8	File Lace	25 & thick fine quality				
9	Stapler Machine	Best quality				
10	Gum Stick	35g non-toxic				
11	Calculator	14 Digits				
12	Pencil	Best Quality				
13	Ball Point	Best Quality				
14	Marker Black & Blue	Best Quality				
15	Ink Blue & Black	Best quality				
16	Table Set	Wooden/Marble				
17	Scale 12"	Steel				
18	Dock Folder	Superior quality				
19	Register	200 Pages				
20	Note Book	Best Quality				
21	Not Sheer pad	Best Quality				
22	Appeal Paper	100 pages				
23	Post in Paid	3X3, 100 Stickers				
24	Marker	Best Quality				
25	Pin Catcher	Normal				
26	File Board	Full Parti				
27	File Tray	Plastic				
28	Binder Clips	Small & Medium				
29	Paper Pin	Best Quality				
30	Stapler Pin	24/6-1000				
31	Paper Clips	Best Quality				
32	Dustbin	Plastic				
33	Yellow Duster	Best Quality				
34	Stamp Pad	Medium Size				

➤ The procurement shall be carried out in accordance with Balochistan Public Procurement Regulatory Authority rules, 2014.

2. ELIGIBILITY

- The firm must be registered in Government of Balochistan with relevant category and discipline and registration with tax authorities i.e. (NTN and Sales Department).
- Any other relevant information as deemed necessary in support of the proposal.

3. METHOD OF PROCUREMENT: Single Stage-One envelope procedure.

4. BID SECURITY:

Sealed Tenders must be accompanied with Bid Security in the Form of Bank Guarantee or Deposit at Call from a scheduled bank @ 2% of total bid value favoring the Deputy Secretary (Coop:/DDO), Agriculture and Cooperatives Department Block-02, 2nd Floor, Room No.34 at Civil Secretariat, Quetta.

5. BIDDING / TENDER DOCUMENTS:

- Issuance:** Documents will be issued from the date of publication till submission dated and time on production of green challan for amounting to Rs.1000/- (as bidding documents charges). The tender fee to be deposited in Government of Balochistan account No.C03-Miscellaneous **Receipt-C031-Economics Receipt Food & Agriculture-C03199-other Income**, in any branch of National Bank of Pakistan through challan. The bidder must present the copy of challan before issuance of bidding documents.
- Submission:** Sealed Tenders must reach in office of the Deputy Secretary (Coop:/DDO), Agriculture and Cooperatives Department Block-02, Top Floor, Room No.34 at Civil Secretariat, Quetta latest by **07-02-2018 at 10:00 AM**.
- Opening:** The tender document will be opened on **07-02-2018 at 11:00 AM**, before procurement committee in the presence of bidder or their authorized representatives.
- Place:** of issuance, submission, inquiries and opening will be:-
Address: Agriculture and Cooperatives Department, Block No.02, Room No.34, 2nd Floor, Civil Secretariat, Zarghoon Road, Quetta.
Phone: 081-9202343, 081-9202719. Email address: agriculture@balochistan.gov.pk

This Tender advertised can be browsed at BPPRA web sites www.bppra.org.pk

(ABDUL HAFEEZ)
Section Officer (Gen:)